

**JOB ANNOUNCEMENT
PRESCHOOL TEACHER**

HOURLY

SALARY RANGE: 8.05 8.49 8.96

HEALTH BENEFIT: Full Time Employees Only - Up to \$220.00 for individual Medical, Dental and Vision Insurance.

BENEFITS: Full and Part Time Employees

- Paid lunch break, 12 holidays, 12 sick and 10 vacation days per year (prorated for part time employees).
- Educational leave for approved classes.
- Fees for training, First Aide/CPR, fingerprints and permits.
- Membership in Credit Union.
- Closed (vacation) between Christmas and New Years Day.
- Employment is partial eligibility for stipend from LA County First 5. (Past stipends have been from \$500 to \$3,500).

DEFINITION: A staff person who facilitates a preschool program. Plans and implements activities designed to promote social, emotional, physical, and intellectual growth in preschool age children.

MINIMUM

QUALIFICATIONS: • A valid California Children's Center permit.
 • Bilingual, English/Spanish preferred.

DUTIES: The teacher shall be responsible for:

- Directing the activities of assistant teacher and volunteer trainee in order to work as a team.
- Implementing the High Scope curriculum.
- Preparing and arranging all necessary educational materials.
- Keeping the classroom clean and in order and equipment in good condition.
- Providing a healthy and safe classroom environment.
- Attending staff meetings and in-service training. (Parent meetings at supervisors request)
- Recording observations, sharing information about the child with his/her parent(s) and planning with them on how to meet his/her needs.
- Sharing information and planning with all members of the center's staff, and writing lesson plans.
- Maintaining communication with Site Supervisor.
- Opening or closing center.
- Assuming the operations of the site in the absence of the Site Supervisor.
- Recording pertinent information about the children and maintaining them under proper security.
- Submitting all required documents and administrative forms accurately, completely, and on time.
- Additional duties as requested by the Site Supervisor.

SPECIAL

REQUIREMENTS: • Current T.B. Test, Statement of good health, Finger Print Clearance and First Aid; 15hr. CPR Certification.

SEND RESUME: L.A. Child Care, Attn.: Andrea Joseph, Program Director

(Rev.11/06)

Los Angeles Child Care and Development Council is an Equal Opportunity Employer