

**JOB ANNOUNCEMENT  
TEACHER ASSISTANT**

**HOURLY**

**SALARY RANGE:** 7.50 7.91 8.35

**HEALTH BENEFIT: Full Time Employees Only** - Up to \$220.00 for individual Medical, Dental and Vision Insurance.

**BENEFITS: Full and Part Time Employees**

- Paid lunch break, 12 holidays, 12 sick and 10 vacation days per year (prorated for part time employees).
- Educational leave for approved classes.
- Fees for training, First Aide/CPR, fingerprints and permits.
- Membership in Credit Union.
- Closed (vacation) between Christmas and New Years Day.
- Employment is partial eligibility for stipend from LA County First 5. (Past stipends have been from \$500 to \$3,500).

**DEFINITION:** The teacher aide will help to supervise children individually or in groups and provides the care, guidance and developmental experience to meet the appropriate educational and emotional needs of the children.

**MINIMUM**

**QUALIFICATIONS:** Education: High School Diploma or equivalent (GED) or a child care certificate. Six units child development preferred.  
Experience: Experience in Early Childhood Education preferred. Must have experience in caring for children in a family or neighborhood setting.

**GENERAL**

**QUALIFICATIONS:** Must exhibit a desire and ability to work with children and have awareness of children's cultural differences.

**SPECIFIC**

**DUTIES:** Under the guidance of the teacher, aide will assist in all aspects of the required documentation.

- Cooperating with staff and being accountable to teachers and site Supervisor.
- Aiding in planning children's activities
- Attending in-service training.
- Aiding in the evaluation of daily programming with the interest of improving teaching and working relationships.
- Sharing responsibility for maintaining an effective living and learning environment for children.
- Attending parent meetings.
- Keeping classroom neat and orderly, maintaining equipment in good condition.
- Assisting the teacher in providing a healthy and safe environment.
- Observing the daily health condition of each child.
- Performing other related work as required
- Additional duties as requested by teacher or Site Supervisor.

**SPECIAL**

**REQUIREMENTS:** Bi-lingual preferred (Spanish/English), must meet health requirements, give recent proof of TB test and Finger Print Clearance.

**SEND RESUME:** L.A. Child Care, Attn.: Andrea Joseph, 2701 N. Main St., LA CA 90031 (Rev. 11/06)

Los Angeles Child Care and Development Council is an Equal Opportunity Employer